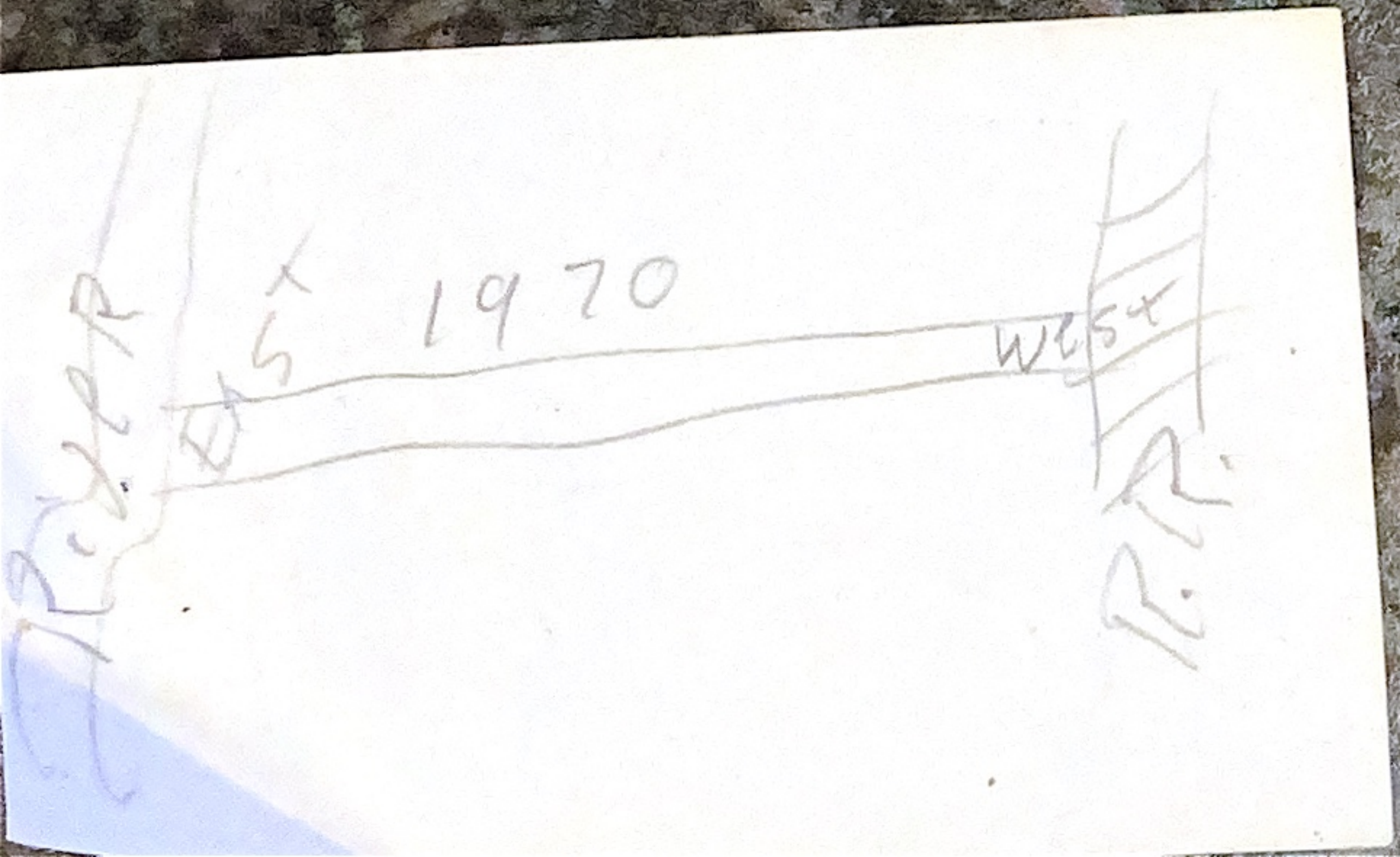
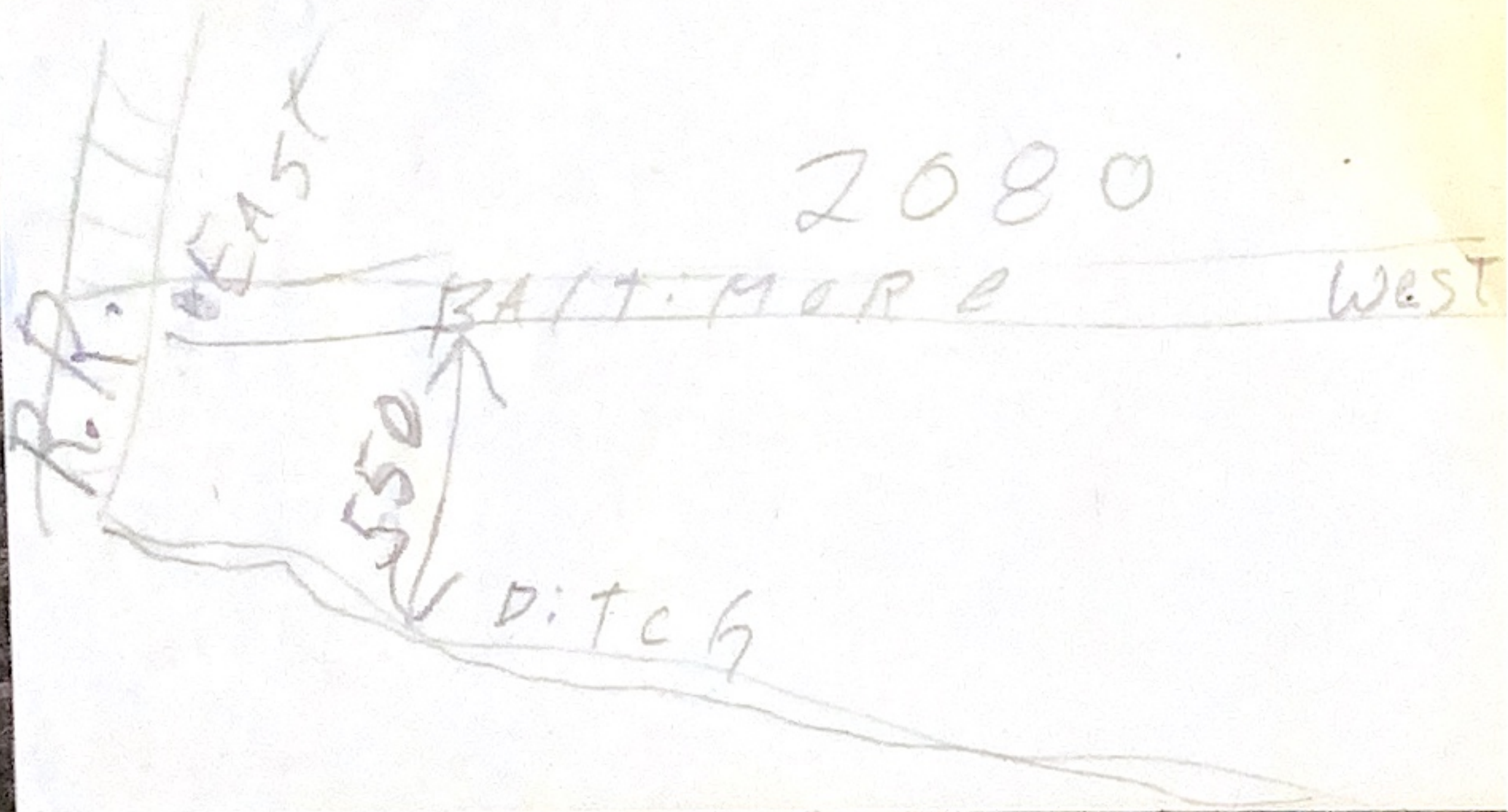


4050 17th to River





12th St.

4711  
4714

720

~~720~~

8" pipe

~~12" pipe~~

Cost to dig -

5 1/2 days - 3 men

backhoe -

Truck & Pea gravel - 10 loads @ 22 3/4 / load

Pea gravel - 227.40

~~80 ton @ 8 = 640~~

120 ton @ 8 = 960

3 men 5 da = 2400

Pepe backhoe - 1000  
700

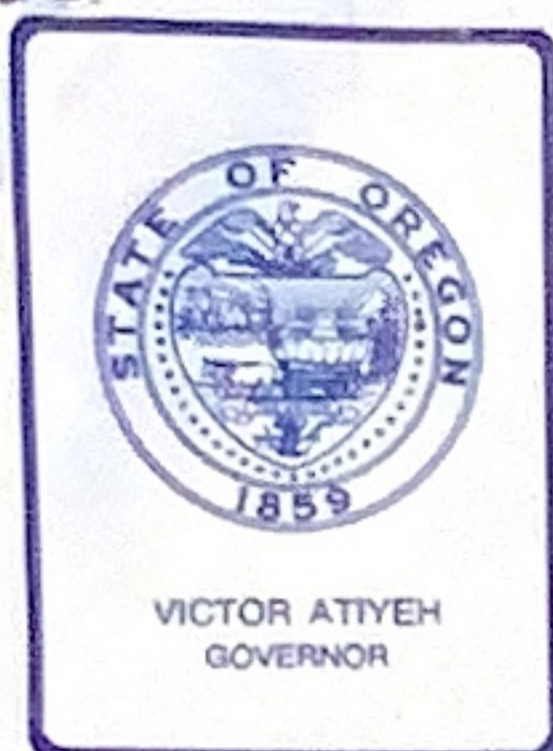
asphalt - 23,123

5060

28,183

6071





## Department of Transportation

### HIGHWAY DIVISION

TRANSPORTATION BUILDING, SALEM, OREGON 97310

January 6, 1984

In Reply Refer to  
File No.:

PRO

Betty Hulse  
City Recorder  
City of Elgin  
City Hall  
Elgin, OR 97827

Dear Ms. Hulse:

SUBJECT: 1985 SPECIAL CITY ALLOTMENT PROGRAM

Here is your application form for your City to apply for a project to be funded from the 1985 Special City Allotment (SCA) Program. Applicants for these projects must have their requests on file in this office prior to July 1, 1984. You are encouraged to file these applications as soon as possible.

The SCA Program was established in 1947 by the State Legislature under ORS 366.805. We have a set of guidelines and a working agreement on the SCA Program with the League of Oregon Cities. A copy of this is enclosed. The purpose of the program is to assist cities in repairing or reconstructing City streets which are receiving excessive wear through sudden increases in population in the area, or heavy and unusual traffic. The sum of \$250,000 is set aside annually for this program with a maximum of \$25,000 to be allotted to a City. Normally, the Oregon Transportation Commission approves ten (10) SCA projects for construction each year.

After we receive the applications, we will conduct on-site investigations to evaluate the merits of each project requested. The evaluation rating is based on the criteria of traffic, pavement condition, population growth, economic growth and the number and date of previous projects received.

We note that while we receive many highly qualified requests, a few cities still seem to find it difficult to find suitable streets to apply for. We hope the following hints will be of assistance in selecting a good prospect:

1. The street must be under the jurisdiction of the City. County roads within the City limits are absolutely not eligible, unless the City officially takes the road from the County.

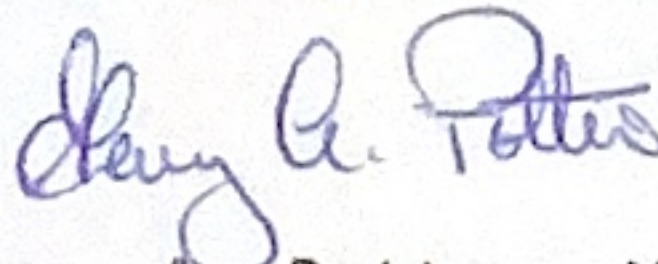


City of Elgin  
January 6, 1984  
Page 2

2. Deadend streets or streets in quiet neighborhoods are poor candidates.
3. In most cases, the best possible candidate for selection would be the City's most heavily traveled street in poor condition, such as:
  - (a) A main thoroughfare.
  - (b) A street serving an industrial/agricultural site, tourist attraction, school complex, etc.
  - (c) A street serving a new growth area (either residential or commercial).
  - (d) A street serving an established area, but the street wear is due to the amount and type of traffic, rather than, for example, poor drainage.

If you need additional forms, or if you have questions regarding the Program, please contact Mr. Richard Dorn, Local Programs Coordinator, Local Programs Unit, 206 Transportation Building, Salem, OR 97310, Phone: 378-6514.

Very truly yours,



Gary A. Potter, Manager  
Program Section

RLD:pf



Revised: 12/30/80

SPECIAL CITY ALLOTMENT (SCA) APPLICATION

CITY OF Elgin Date June 18, 1984

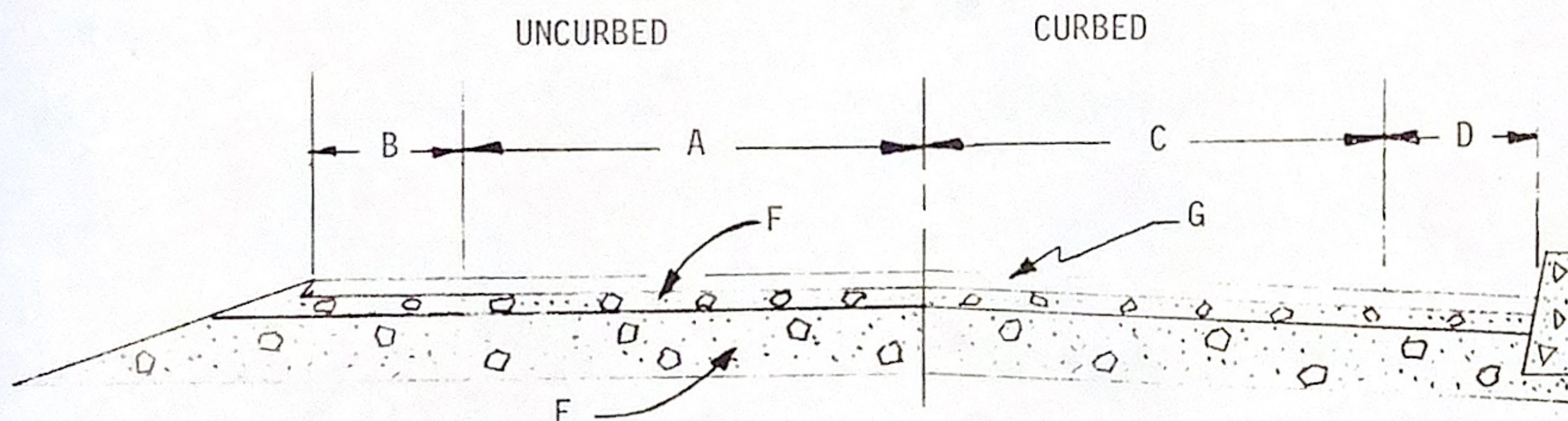
Street Name Twelfth Street (From Baltimore to Hartford)  
(Locate project on attached map)

Project Length 2151 ft. AVERAGE DAILY TRAFFIC Cars 335 Trucks       

ROADWAY PROJECT DATA

STREET SECTION:

TYPICAL SECTION



|                  |                                         | EXISTING           | RECOMMENDED<br>MINIMUM* | PROPOSED           |
|------------------|-----------------------------------------|--------------------|-------------------------|--------------------|
| Uncurbed Street: | A - width of travel way:                | <u>20</u> Feet     | 12 Feet                 | <u>20</u> Feet     |
|                  | B - width of shoulders:                 | <u>4</u> Feet      | 4 Feet                  | <u>4</u> Feet      |
| Curbed Section:  | C - width of travel way:                | <u>      </u> Feet | 12 Feet                 | <u>      </u> Feet |
|                  | D - width of parking:                   | <u>      </u> Feet | 6 Feet                  | <u>      </u> Feet |
| Base:            | E - Base Course:                        | <u>12</u> Inch     | 9 Inch                  | <u>none</u> Inch** |
|                  | F - Leveling (Optional):                | <u>2</u> Inch      | 2 Inch                  | <u>"</u> Inch**    |
| Pavement:        | G - Type:<br>(Gravel, oil mat, or A.C.) | <u>none</u>        |                         | <u>A.C.</u>        |
|                  | Depth:                                  | <u>      </u> Inch | 3 Inch                  | <u>2</u> Inch      |

\* Flexible; per SCA Agreement

\*\* Not applicable (N/A) if overlay only is desired.

Site for disposal of excess excavated material: none



DRIVEWAYS:

Construct as part of project? No X Yes \_\_\_\_\_ How Many? \_\_\_\_\_

Does City Ordinance specify width and number of driveways permitted? No \_\_\_\_\_ Yes \_\_\_\_\_

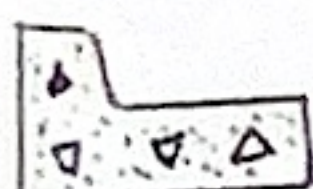
CONCRETE CURBS:

Construct as part of project \_\_\_\_\_ Now in place \_\_\_\_\_

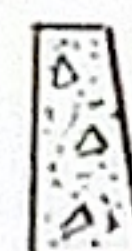
Width between present curbs: \_\_\_\_\_ Feet

Type of curbs desired? \_\_\_\_\_

TYPE "A"



TYPE "C"



OTHER

SIDEWALKS:

Construct as part of project. No X Yes \_\_\_\_\_

| <u>Width</u> | <u>Length</u> | <u>Side of Street</u>  |
|--------------|---------------|------------------------|
| _____ Feet   | _____ Feet    | North _____ East _____ |
| _____ Feet   | _____ Feet    | South _____ West _____ |

Is utility strip required? No \_\_\_\_\_ Yes \_\_\_\_\_: Width: \_\_\_\_\_ Feet

Remarks \_\_\_\_\_

STORM SEWERS:

Construct as part of project 500 ft. Now in place 300 ft.

Are they adequate for increased flow? No \_\_\_\_\_ Yes X

Indicate depth of main lines from present surface: 4 Feet

SANITARY SEWERS: (City to adjust if required)

Now in place? No \_\_\_\_\_ Yes X

Depth of sewers from present surface: 5 Feet

Remarks: \_\_\_\_\_



BRIDGE PROJECT DATA

1. Name of Bridge: \_\_\_\_\_ Bridge No. \_\_\_\_\_
2. Name of River or Stream: \_\_\_\_\_
3. Does City wish a particular type of bridge design? No \_\_\_\_\_ Yes \_\_\_\_\_  
Type desired: \_\_\_\_\_  
\_\_\_\_\_
4. Roadway width of bridge: \_\_\_\_\_
5. Width of sidewalks: on upstream \_\_\_\_\_ downstream \_\_\_\_\_ side of bridge?
6. Will detour be constructed and maintained by City? \_\_\_\_\_  
By contractor? \_\_\_\_\_
7. Construct approaches or connections? By City \_\_\_\_\_ By Contractor \_\_\_\_\_
8. Will old bridge remain in place? \_\_\_\_\_ Removed by City? \_\_\_\_\_  
By Contractor? \_\_\_\_\_ Salvaged for future use? \_\_\_\_\_
9. Lightpost bases and conduit installed? No \_\_\_\_\_ Yes \_\_\_\_\_
10. Will any of the following utilities be attached to this structure?
  - a) Water Mains: No \_\_\_\_\_ Yes \_\_\_\_\_ Size \_\_\_\_\_
  - b) Sanitary Sewer Mains: No \_\_\_\_\_ Yes \_\_\_\_\_ Size \_\_\_\_\_
  - c) Storm Sewer Mains: No \_\_\_\_\_ Yes \_\_\_\_\_ Size \_\_\_\_\_
  - d) Gas Mains: No \_\_\_\_\_ Yes \_\_\_\_\_ Size \_\_\_\_\_
  - e) Power Lines: No \_\_\_\_\_ Yes \_\_\_\_\_
  - f) Telephone Lines: No \_\_\_\_\_ Yes \_\_\_\_\_
  - g) Other Utilities? \_\_\_\_\_
11. Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



GENERAL INFORMATION:

RIGHT-OF-WAY: (City shall, without cost to State, provide all right-of-way required)

Width of present right-of-way: 60 feet

Additional right-of-way required? No X Yes \_\_\_\_\_

WATER MAINS: (City to adjust if required)

Now in place? No \_\_\_\_\_ Yes X How deep from present surface? \_\_\_\_\_ feet

Remarks \_\_\_\_\_

FRANCHISED UTILITIES: (City is to arrange for any required adjustment)

Gas lines? No \_\_\_\_\_ Yes \_\_\_\_\_ Company? \_\_\_\_\_

Electric Poles? No \_\_\_\_\_ Yes \_\_\_\_\_ Company? \_\_\_\_\_

Telephone Poles? No \_\_\_\_\_ Yes \_\_\_\_\_ Company? \_\_\_\_\_

Railroad tracks? No \_\_\_\_\_ Yes \_\_\_\_\_ Company? \_\_\_\_\_

Is crossing presently protected by automatic railroad signals? No \_\_\_\_\_ Yes \_\_\_\_\_

FUNDING: Are City funds available to Supplement project? No \_\_\_\_\_ Yes X

If Yes, estimated amount \$5,000.

Remarks: \_\_\_\_\_

General remarks: This street goes pass the grade school and playground as well as the back side of the Community Center and park. Paving this street should relieve some of the congestion on Tenth Street.

By Russell Hay  
Mayor

By Betty Hulce  
City Recorder

By Melvin Wood  
City Administrator or City Engineer



• FINAL  
9/22/82

OREGON DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION  
IN COOPERATION WITH THE  
LEAGUE OF OREGON CITIES

SPECIAL CITY ALLOTMENT PROGRAM  
GUIDELINES AND WORKING AGREEMENT

I. Purpose

The purpose of this document is to set guidelines and working procedures under which the Special City Allotment (SCA) Program in Oregon will be administered.

II. Policy

It is the policy of the Oregon Department of Transportation, Highway Division, (State) to cooperate with the League of Oregon Cities (LOC) in the adoption of procedures and standards for selecting, developing, financing and constructing SCA Projects in accordance with ORS 366.805.

III. Organization

- A. The Local Programs Unit and the Region Engineers are responsible for administering the SCA Program on behalf of the State.
- B. Cities in Oregon are governed by Councils or Commissions, staffed with an organization capable of administering the selection, development and improvement of their streets under the SCA Program, in cooperation with the State.

IV. Financial Participation & Fund Allocation

- A. The SCA Program, by the authority granted in ORS 366.805, provides for withdrawal from State Highway funds, appropriated for allocation to the several cities in Oregon, the sum of \$250,000 annually. Said sum is to be set up in a separate account to be administered by the Oregon Transportation Commission upon streets not a part of the State Highway System within cities which are receiving excessive wear through sudden increases in population in the area, or heavy and unusual traffic.
  - 1. SCA Funds, allocated to a city, shall not exceed \$25,000 for any one project.



B. State administered projects:

1. State shall receive bids and request city's advance deposit, if required.
2. State shall, upon receipt of city's advance deposit, award contract and supervise construction of said project.
3. Costs incurred by the State for services performed in conjunction with the project shall be charged to the project, unless otherwise mutually agreed upon.
4. State shall, upon receipt of city's approval and after final costs are compiled on the completed project, furnish city with an itemized statement of the project costs and, dependent upon total cost of project, either refund the unused amount of city's advance deposit or request an additional payment for city's share of project.

C. City Administered Projects:

1. State shall, upon approval of project agreement, advance city one-half (50%) of the estimated cost of the project, not to exceed \$12,500.
2. City shall, upon completion of project and acceptance by State, provide State with documentation of all project costs for State's use in preparation of final payment. In no event shall State's maximum participation exceed the total sum of \$25,000.00.
3. City shall, if the project is cancelled by City, repay the full amount of funds advanced by State.
4. City agrees that construction of project must be completed within two years of the date of State approval, unless extension of time is granted.
5. City shall, upon completion of project, certify to State that project has been constructed in substantial conformance with plans and specifications.

V. System Selection & Eligibility

- A. Cities of less than 5,000 population, based on the latest available Federal census, shall be eligible to participate in the program.
- B. City streets, not a part of the county or state road system, receiving excessive wear through sudden increases in population in the area or heavy or unusual traffic.



- C. In order to be eligible, City must have completed all previous SCA projects.
- D. Those streets or portions of streets, upon which SCA funds have been expended, are not eligible for additional SCA funds for a period of ten (10) years following the approval of such funds.

VI. Project Application and Investigation

- A. State shall, in January of each calendar year, submit a letter and necessary data to all eligible cities, advising them of the SCA program.
- B. City shall make application prior to July 1 of each calendar year for the following year's program.
- C. State shall maintain a record of all cities that submit completed resolution and project application forms.
- D. For each application received, State shall conduct on-site project investigation, meeting with appropriate City Officials, if possible, and discuss project and program.

VII. Project Selection

- A. State shall prioritize and recommend the most meritorious projects to the Oregon Transportation Commission (OTC) for approval. Selected projects shall meet the criteria described in ORS 366.805.
- B. State shall inform each applicant of OTC action taken on their requested project.
- C. State and City shall enter into an agreement for each approved SCA project. The agreement will be prepared by the State, and describe the project and assign specific responsibilities.

VIII. Preliminary Engineering

- A. Design Standards. On State administered projects, recommended geometric design standards are as follows:

Street Width

|                  |         |
|------------------|---------|
| Curbed Section   | 36 feet |
| Uncurbed Section | 32 feet |

Base Design

|             |          |
|-------------|----------|
| Base Course | 9 inches |
|-------------|----------|



Level Course  
Asphalt Concrete  
Pavement

Optional, 2-inch  
3 inches

On City Administered projects, City standards will apply, subject to approval by State.

B. Project Plan Development. Preliminary engineering may be performed by the State, applicant, or consultant.

1. On State administered projects, State shall perform all preliminary engineering and design work required to prepare final plans, specifications, and estimates, and advertise the project for bids at sole expense of State, for the first \$40,000 of project costs. On projects exceeding \$40,000, preliminary engineering shall be charged at a pro-rata basis to the project.
2. On City administered projects, the City or its consultant shall prepare all plans, specifications, and estimates in conformance with acceptable standards. The City shall advertise for bids and award the contract, unless otherwise agreed upon.

IX. Right of Way

The acquisition of real property must comply with current Oregon law, namely ORS 281.045 through ORS 281.105.

The City shall assume responsibility for the acquisition of all right of way at its sole expense. City may request the State to perform the right of way acquisition functions, subject to execution of a right of way services agreement.

X. Utilities

The City shall accept all responsibility for adjustment and relocation of all utility installations.

XI. Construction Engineering

- A. On State administered projects, construction engineering services shall be a part of the total project cost.
- B. On City administered projects, construction engineering shall be the responsibility of the City, and may be included in the total project cost, to a maximum of \$25,000.00.



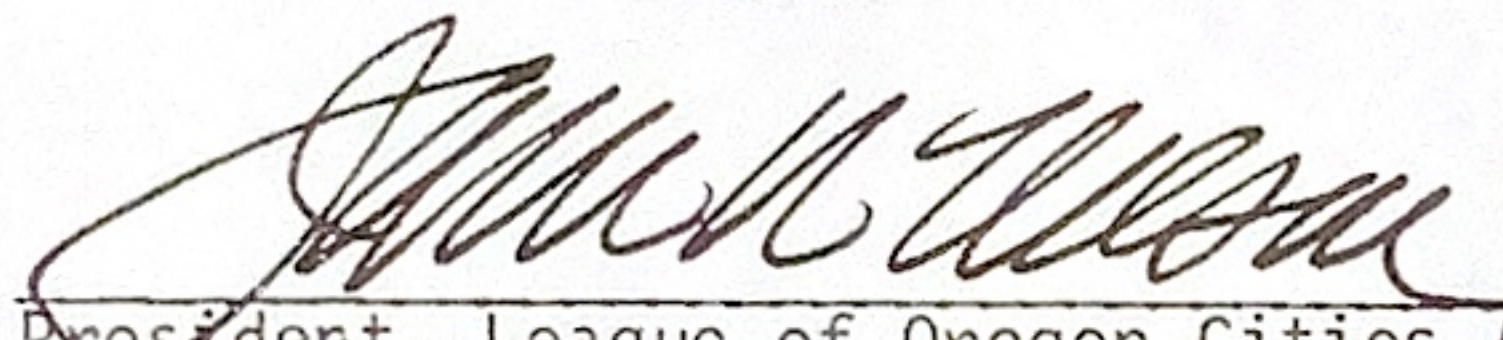
XII. Maintenance

Upon completion of construction, the City shall maintain the project at its sole expense.

XIII. Revisions

This document will be reviewed on a biennial basis, and may be revised at the written request and by mutual consent of the parties hereto.

The Oregon Transportation Commission, by a duly adopted delegation order, authorized its Chairman or Vice Chairman to act in its behalf in approving this agreement. Approval was given for this agreement on Nov. 23, 1982, by CHAIRMAN ANTHONY YTURRI, which approval is on file in the Commission records. The delegation order also authorizes the State Highway Engineer to execute the agreement on behalf of the Commission.

  
\_\_\_\_\_  
President, League of Oregon Cities (LOC)

STATE OF OREGON, by and through  
its Department of Transportation,  
Highway Division

151 E. S. Hunter  
for State Highway Engineer